

# English 2000

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## NATIONAL INSURANCE FORM

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To get a National Insurance Number, you need to make an appointment with your local Jobcentre when you have arrived to the UK. It is easier to do this once you have started your work placement as they will require some details from you.

To book an appointment, please call – **0800 141 2075** (If calling from an international mobile, the number will be 0044 800 141 2075)

Select: **option 2**. Followed by: **option 1**

You will be put in a queue so will need to wait until an advisor answers your call. (Please stay on the phone until an agent answers – This could take a long time during busy periods)

Ask them if you can apply for a National Insurance Number. They will then ask you the following questions. Please make sure you have all your details ready.

- Your UK accommodation address:
- Your UK accommodation postcode:
- Your contact telephone number:
- Your full name:
- Your date of birth:
- The date you arrived in to the UK?
- If you need help when you attend your Jobcentre Interview, they will provide this.



The advisor will book you an appointment for you at your local jobcentre. They will then post a confirmation of your appointment to your accommodation.

Make a note of your booking reference number, date and time of your appointment. If you need to change your appointment, please contact them and quote your booking reference number.

Please take only 3 forms of I.D. with you:-

- Passport / ID Card
- Accommodation Details (Sent to you by your agent)
- Work Placement Details (Sent to you by your agent)

We are not able to book appointments for you. If you need help, speak to a member of staff at the language clinic or to a supervisor at your workplace.

Homestay addresses cannot be given as your address; this is temporary accommodation until you start your work placement, so please book your appointment using your room only address in the last week of your homestay.